

# Public Document Pack



## TEVIOT AND LIDDESDALE AREA FORUM TUESDAY, 15 NOVEMBER 2016

A MEETING of the TEVIOT AND LIDDESDALE AREA FORUM will be held in the LESSER HALL,  
TOWN HALL, HAWICK on TUESDAY, 15 NOVEMBER 2016 at 6.30 PM

J. J. WILKINSON,  
Clerk to the Council,

8 November 2016

<b>BUSINESS</b>		
1.	<b>Welcome and Introductions</b>	
2.	<b>Apologies for Absence</b>	
3.	<b>Order of Business</b>	
4.	<b>Declarations of Interest</b>	
5.	<b>Minute (Pages 1 - 6)</b>  Minute of the meeting of the Teviot and Liddesdale Area Forum of 20 September 2016 to be approved. (Copy attached).	2 mins
6.	<b>Police Scotland - Divisional Commander Briefing</b>  Briefing by Chief Superintendent Marshall, Divisional Commander J Division, Police Scotland.	20 mins
7.	<b>Police Scotland</b>  Update report by Police Inspector detailing ongoing work and initiatives in the Teviot and Liddesdale area. (To follow).	10 mins
8.	<b>Engagement by NHS Borders</b>  Update report by Ms June Smythe, NHS Borders.	10 mins
9.	<b>Scottish Fire &amp; Rescue Service</b>  Update report by Russell Bell, Station Commander, detailing ongoing work and initiatives in the Teviot and Liddesdale Area. (To follow.)	10 mins
10.	<b>Traffic Regulation Order - Fraser Avenue and Hillend Drive (Pages 7 - 12)</b>  To consider report by Service Director Assets and Infrastructure. (Copy attached).	5 mins

11.	<b>Neighbourhood Small Schemes and Quality of Life</b> (Pages 13 - 20)  Consider report by Service Director Neighbourhood Services. (Copy attached).	5 mins
12.	<b>Open Questions</b>  Opportunity for members of the public to raise any issues not included on the agenda.	10 mins
13.	<b>Community Council Spotlight</b>  Consider matters of interest to Community Councils.	10 mins
14.	<b>Any Other Items Previously Circulated</b>	
15.	<b>Any Other Items which the Chairman Decides are Urgent</b>	
16.	<b>Date of next Teviot and Liddesdale Area Forum Meeting</b>  The next Meeting of the Teviot and Liddesdale Area Forum is scheduled to take place on Tuesday, 13 December at 6.30 pm in the Lesser Hall, Town Hall, Hawick.	2 mins

#### NOTES

- Timings given above are only indicative and not intended to inhibit Members' discussions.**
- Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

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**Membership of Committee:-** Councillors G. Turnbull (Chairman), S. Marshall (Vice-Chairman), A. Cranston, W. McAteer, D. Paterson, R. Smith, Mr C Griffiths (Hobkirk), Mr M Harrison (Southdean), Mr W Roberts (Denholm), Mr R Scott (Upper Liddesdale & Hermitage), Mrs M Short (Hawick), Mr I Robson (Upper Teviot & Borthwick Water) and Mr S Wilson (Newcastleton)

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**SCOTTISH BORDERS COUNCIL**  
**TEVIOT AND LIDDESDALE AREA FORUM**

MINUTE of Meeting of the TEVIOT AND  
LIDDESDALE AREA FORUM held in Lesser  
Hall, Town Hall, Hawick on Tuesday, 20  
September, 2016 at 6.30 pm

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Present:- Councillors: G Turnbull (Chairman), W McAteer, D Paterson, R Smith,  
Community Councillors: Ms G Crew (Denholm), Ms B Elborn  
(Newcastleton), Mr I Robson (Upper Teviotdale and Borthwick Water), Mr R  
Scott (Upper Liddesdale & Hermitage), Mrs M Short (Hawick).

Apologies:- Councillor S Marshall, Community Councillors: Mr C Griffiths (Hobkirk), Mr W  
Roberts (Denholm), Mr S Wilson (Newcastleton). Inspector C Wood, Police  
Scotland.

In Attendance:- Neighbourhood Area Manager (Mr F Dunlop), Sergeant Quinn (Police  
Scotland), Station Manager Mr R Bell (Scottish Fire and Rescue Service), Mr  
B Young, Network Manager (Items 1 to 4), Mr R Cramb, Assistant Engineer  
Traffic & Road Safety (Items 1 to 5), Democratic Services Officer (J Turnbull).

Members of the Public:- 8 in attendance

1. **WELCOME AND INTRODUCTIONS**

Councillor Turnbull welcomed Members, officers and the public to the meeting. He advised that he had acted as Returning Officer for the Upper Liddesdale and Hermitage Community Council By-Election and congratulated Ms Angela Graham and Mr Steven Hartley who had been elected to the community council unopposed.

**DECISION  
NOTED.**

2. **MINUTE**

There had been circulated copies of the Minute of the meeting held on 16 August 2016.

**DECISION  
AGREED to approve the Minute.**

3. **MATTERS ARISING FROM THE MINUTE**

With reference to paragraph 2 of the Minute of the Meeting of 16 August, the Chairman advised that Chief Superintendent Marshall was scheduled to attend the November meeting to discuss crime/incident statistics. With reference to paragraph 7 of the Minute, Councillor Edgar had requested clarification with respect to the bus cuts referred to. Members discussed the request and agreed that a revised bus service had been implemented and not to pursue at the present time. With reference to paragraph 8.4 of the Minute, the Chairman advised that the public meeting on the Flood Protection Scheme had been positive and well attended. Mrs Crew, Chair, Denholm Community Council, added that Denholm Community Councillors had attended the event.

**DECISION  
NOTED.**

4. **PRESENTATION: TIMBER TRANSPORT**

4.1 The Chairman welcomed Mr James England, South of Scotland Timber Transport Officer, Mr Roland Stiven, National Timber Transport Officer and Mr Brian Young, Network Manager, Scottish Borders Council. The presentation commenced with a short video

which showed the different stages of forestry resource and management over 40 years, from tree planting to harvesting. Mr Stiven then advised that commercial forestry covered 14% of Scotland (18.5% in the Scottish Borders). In 1976, Scotland had produced 1m tonnes of timber, rising to 7.4m tonnes in 2014, with a gross value of £1bn per annum. The Scottish Borders had the highest concentration of forestry in the UK, producing one seventh of output. The industry contributed significantly to the rural economy, employing 25,000 people in Scotland, of which 3,000 were employed from the South of Scotland. 90% of timber was used locally for construction, packing, fencing and landscaping. Forests planted in the 1970s were now maturing and therefore timber production had increased, consequently there had been a substantial increase in timber traffic. Mr Stiven acknowledged that there were no timber processing facilities located in the Scottish Borders. However, these facilities were located nearby in Carlisle. Mr Stiven further advised that timber harvested now, would be restocked as commercial forests, which were typically located in remote areas with poor access. Therefore, the importance of maintaining and upgrading the road infrastructure would continue.

- 4.2 Mr England referred to the Scottish Borders Woodland Strategy, one of the key actions of which was to address issues associated with timber transport infrastructure. He went on to advise that there was a National Timber Transport Forum and 11 Regional Timber Transport Groups, including the Scottish Borders Timber Transport Group. The Forum promoted best practice and produced guidance. The Group included representatives from SBC, Councillors, Police and hauliers. Mr England explained the route classification for timber transportation. A/B routes were classified as Agreed Routes which could be used for timber transportation without restriction. Consultation Routes were B roads and minor roads, which had been recognised as being key to timber extraction but which were not up to Agreed Route standard. Consultation with the Local Authority was required before these routes could be used. Roads classified as Severely Restricted Routes would not normally be used and consultation with the Council was required to achieve an agreed management regime to avoid land locking of timber. Finally, excluded routes should not be used for timber transport. Roads were continually assessed as they improved and categories changed. A map of the route classification was available on the Borders Timber Transport Group website at [www.timbertransportforum.org.uk](http://www.timbertransportforum.org.uk)
- 4.3 Mr England and Mr Stiven then went on to discuss various initiatives which had been introduced to lessen the impact of timber transportation on the road infrastructure. For example, working with hauliers to encourage responsible timber haulage; central tyre inflation system (CTI) which allowed the load to be lowered and therefore caused less impact on roads; vehicle tracking with speeds logged, and the 'Wait a Minute' campaign, which encouraged hauliers not to drive in convoy format.
- 4.4 There followed a discussion and a number of questions were raised. Mr England advised that the forestry industry did contribute to the upgrading of roads, often by constructing passing places. However, they would not fund the upgrading of a complete road. Mr Stiven added the Scottish Government's focus on lessening environmental impact, meant that any upgrading to roads had to be justified. There was further discussion regarding timber transport vehicles using severely restricted routes e.g. Backdamgate, Hawick town centre and the Roberton to Craik route. Various alternatives were suggested and Mr England noted the concerns and advised that he would investigate outwith the meeting. He acknowledged that he did not have any statutory powers for enforcement. However, he had positive relationships with hauliers and forestry managers and would investigate any issues.
- 4.5 Mr Stiven went on to advise that Scottish Government awarded £3m each year to improve roads. However, often the funding was only available at short notice and had to be utilised within a short timeframe, proving difficult for project delivery. Mr Young added that the Council had to match fund schemes by 50%. SBC had applied to Scottish Government for the last tranche of funding but had been unsuccessful. However, they continued to investigate funding streams. Mr Stiven added that issues could also arise

when landowners or forestry owners would not agree to works that impacted on their land. He advised that the Code of Practice was voluntary and included restrictions or time limits on transportation. Mr England concluded the presentation by advising that his role as South of Scotland Timber Transport Officer was to enable timber to reach markets with the minimum impact on communities, public roads and the environment. Any issues or concerns should be referred to him and he would be pleased to investigate to resolve any issues and examine solutions. The Chairman thanked Mr Stiven and Mr England for their attendance and the extremely informative presentation.

## **DECISION**

**NOTED the presentation.**

### **5. TRAFFIC REGULATION ORDER - VARIOUS STREET, HAWICK**

5.1 There had been circulated a report by Service Director Asset and Infrastructure proposing to amend the Traffic Regulation Order (TRO) for Hawick. Mr Cramb, Assistant Engineer, Traffic and Road Safety, was in attendance and advised that since the previous amendment in 2014, a number of comments had been collated for proposed amendments. The report contained those amendments which would aid the movement of traffic within the town. The amendments had been promoted due to safety concerns or accessibility issues particularly for service buses where vehicles habitually parked. Amendments were proposed for the following locations:

- Albert Road
- Anderson Place
- Branxholme Road
- Bright Street
- Buccleuch Street
- Burns Road
- Cheviot Road
- Crumhaugh Road
- Drumlanrig Place
- Eildon Road
- Fraser Avenue
- Guthrie Drive
- Hamilton Road
- Howdenbank
- Kenilworth Avenue
- Linden Crescent
- Myreslawgreen
- O'Connell Street
- Ramsay Road
- Renwick Terrace
- Silverbuthall Road
- St George's Lane
- St Ninian's Road
- Stonefield Place
- Queen's Drive.

5.2 The amendment proposed on Eildon Road, to remove a length of no waiting at any time restriction, was due to the fact that this length was not required for Traffic Management or Road Safety reasons.

5.3 In addition amendments were proposed at the following locations due to loading and unloading difficulties that were currently experienced:

- Bourtree Place
- Earl Street

- High Street

5.4 Members requested that the TRO included no waiting restrictions at Moat Crescent and further restrictions at Ramsay Road and Renwick Terrace. The Forum agreed to delegate powers to officers to incorporate these further amendments, if appropriate.

#### **DECISION**

##### **AGREED:-**

- (a) **the advertising of the proposed amendments as detailed in the Appendices to the report;**
- (b) **the making of the Order; and**
- (c) **to delegate powers to the Service Director Assets and Infrastructure to incorporate no waiting restrictions at Moat Crescent and further restrictions at Renwick Terrace and Ramsay Road, if appropriate.**

#### **6. NEIGHBOURHOOD SMALL SCHEMES AND QUALITY OF LIFE**

6.1 With reference to paragraph 4 of the Minute of 16 August 2016, there had been circulated a report by Service Director Neighbourhood Services seeking approval for proposed new Neighbourhood Small Schemes and Quality of Life Schemes from the Area Forum. The following Neighbourhood Small Schemes had been requested for consideration by Teviot and Liddesdale Members: install handrail at O'Connell Street, Hawick; Carry out additional weed control on Hawick High Street; cut back trees at Mart Street, Hawick; prepare and paint "welcome to" signs at Newcastleton; re-line car park bays at Mayfield Drive and Bothwell Court, Hawick.

6.2 The following Quality of Life Scheme had also been requested for consideration by Teviot and Liddesdale Members: Supply and install handrail at link path between McLagan Drive and Burnfoot Road, Hawick.

#### **DECISION**

- (a) **AGREED the following new Neighbourhood Small Schemes for implementation:-**

(i)	<b>Install handrail at O'Connell Street, Hawick</b>	<b>£ 580</b>
(ii)	<b>Carry out additional weed control on Hawick High Street</b>	<b>£ 140</b>
(iii)	<b>Cut back trees on Mark Street, Hawick</b>	<b>£ 615</b>
(iv)	<b>Prepare and paint "welcome to" signs at Newcastleton; and</b>	<b>£ 296</b>
(v)	<b>Re-line car park bays at Mayfield Drive and Borthwell Court, Hawick</b>	<b>£1,000</b>

- (b) **AGREED the supply and installation of a handrail on the linking path between McLagan Drive and Burnfoot Road, Hawick at a cost of £3,410 under the Quality of Life Scheme.**

- (c) **NOTED:-**

- (i) **the updates on previously approved Neighbourhood Small Schemes as detailed in Appendix A to the report; and**
- (ii) **the updates on previously approved Quality of Life Schemes as detailed in Appendix B to the report.**

#### **7. POLICE SCOTLAND**

7.1 There had been circulated a report from Inspector Carol Wood, Police Scotland. Sergeant Quinn, was in attendance and highlighted the ward priorities from the report. With regard to the Drug Dealing and Misuse priority, he advised that through intelligence gathered, operations had been carried out against people and premises involved in drug dealing and misuse, as detailed in the report. Police Scotland would remain visible in the community

and continue to work with partners combining education and enforcement strategies. With regard to the road safety priority, Community Officers had been trained in the use of speed guns. They had used these to detect drivers for speeding whilst deterring other forms of antisocial driving. The camera safety vehicle had also been utilised at various locations. Sergeant Quinn went on to discuss the Violent Crime priority and highlighted the robbery at Millersknowes and an incident of threatening behaviour and vandalism in Ramsay Road. The Antisocial behaviour priority was then discussed; Sergeant Quinn advised that there had been three fixed penalty notices issued and three police warnings given during August.

- 7.2 The Forum then went on to discuss the racist incidents detailed in the report. These had varied from inappropriate stickers placed in windows to comments made to Eastern European residents. Many of the offences committed had been conducted by youths. Officers were working with schools to ensure education measures were taking place. Members were unanimous in their support of initiatives that reinforced racism would not be tolerated. Sergeant Quinn concluded his report by advising that if any person felt at risk, or they felt that someone else was at risk, they should not hesitate to call 999.

**DECISION  
NOTED.**

8. **SCOTTISH FIRE & RESCUE SERVICE**

Station Manager, Russell Bell, Hawick Fire Station, presented information on response and resilience activities for the month of August 2016. An update report had been circulated prior to the meeting. Mr Bell advised that there had been two house fires, two open fire occurrences (one woodland and one outdoor structure), four special service with one fatality and 13 unwanted fire alarm signals. The swift water rescue training had been completed and they were waiting to go 'live' to meet the needs of the community. Mr Bell went on to discuss the out of hospital cardiac arrest trial and advised that since the trial began, survival rates had increased by 23%. In answer to a question, Mr Bell confirmed that it was the intention to roll out the trial throughout Scotland.

**DECISION  
NOTED the report.**

9. **OPEN QUESTIONS**

Sergeant Quinn was asked to investigate the issues with cars speeding on Liddesdale Road and Ladywell Road. Councillor McAteer advised that Building Control had inspected the fence at the tyre factory and had been in contact with the owners. Councillor McAteer further advised that Environmental Control were dealing with the rat problem at the school picnic area. It was noted that redundant unused sites were becoming a problem in Hawick.

**DECISION  
NOTED.**

10. **COMMUNITY COUNCIL SPOTLIGHT**

- 10.1 Community Councillor Gwen Crew (Denholm) advised that there were still two vacancies on the Community Council. They had been delighted that the boundary changes were no longer proceeding and thanked Members for their support. Mrs Crew referred to the unsatisfactory consultation process carried out by the Boundary Commission and hoped that lessons would be learnt for future consultations.
- 10.2 Community Councillor Marion Short (Hawick) reported that Hawick had achieved second place in the Floral Gateway's Large Town category. One comment from the judges was the need for local businesses to participate by providing floral displays. Perryman's buses had been attending Community Council meetings and this had been constructive.

- 10.3 Community Councillor I Robson (Upper Teviot and Borthwick Water) praised the community police officer and reported that there had been no recent rural thefts during the summer. There had been concern that a joy rider had been in the area, his vehicle had gone off the road and been abandoned. The landowner had to pay for removal of the vehicle. There had been three sites identified for location of defibrillators and volunteers would be trained in their use as soon as possible. They had identified core paths for maintenance and with the assistance of SBC's Senior Access Officer were pursuing grants to move forward with improvements.
- 10.4 Community Councillor Barbara Elborn (Newcastleton) advised that they were still awaiting final confirmation of the position for the bus shelter. Scottish Water had been consulted regarding an overflowing street drain that was causing concern. The Council's Environmental Health department were investigating. Two digital forums were planned which would focus on broadband and mobile phone coverage.
- 10.5 Community Councillor Robert Scott (Upper Liddesdale and Hermitage Community Council) advised that there had been three resignations, two of which had been filled. An emergency meeting had been scheduled to discuss the removal of the telephone box.

**DECISION  
NOTED.**

11. **DATE OF NEXT TEVIOT AND LIDDESDALE AREA FORUM MEETING**  
The next meeting of the Teviot and Liddesdale Area Forum was scheduled for Tuesday, 15 November 2016 at 6.30 pm in the Lesser Hall

**DECISION  
NOTED.**

***The meeting concluded at 8.20 am***



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**FRASER AVENUE AND HILLEND DRIVE, HAWICK - TRAFFIC  
REGULATION ORDER**

**Report by Service Director Assets and Infrastructure**

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**TEVIOT AND LIDDESDALE AREA FORUM**

**15 November 2016**

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**1 PURPOSE AND SUMMARY**

- 1.1 **This report proposes to amend the Traffic Regulation Order for Hawick.**
- 1.2 Since the previous amendment in 2014, a number of comments have been collated for proposed amendments. Along with other amendments to the Traffic Regulation Order for Hawick that are currently being processed, the need for waiting restrictions has come to light at the junction of Fraser Avenue and Hillend Drive in the town.
- 1.3 The amendment is proposed due to safety concerns or accessibility issues particularly for service buses where vehicles habitually park.

**2 RECOMMENDATIONS**

- 2.1 **I recommend that the Teviot & Liddesdale Area forum approves the advertising of the proposed amendment as detailed in the Appendices to this report and if there are no adverse comments or objections makes the order.**

### **3 BACKGROUND**

- 3.1 The previous amendment to the Hawick Traffic Regulation Order (TRO) was carried out in 2014. Since the previous amendment, comments have been received from members of the public and Local Members regarding further changes. These were collated and incorporated in to a report presented at the September 2016 Teviot and Liddesdale Area Forum. Since then another area of concern has been expressed at the junction of Fraser Avenue and Hillend Drive.
- 3.2 The amendment shown in Appendix A and described in Appendix B is proposed to aid the movements of vehicles at this junction. Service bus drivers have reported difficulty in accessing these streets and a no waiting restriction is therefore proposed to keep this area clear. The proposed restriction should alleviate any problems currently experienced.
- 3.3 Under the Council's Scheme of Administration, Area Forums approve the making of temporary, permanent or experimental orders for the regulation of traffic.
- 3.4 The statutory Consultation and subsequent Public consultation will be carried out following this meeting. If this process raises no comments or objections, it is proposed to make the Traffic Regulation Order.

### **4 IMPLICATIONS**

#### **4.1 Financial**

The financial implications associated with the recommendations relate to the advertising costs associated with a Traffic Regulation Order (TRO) and the provision of road markings. This amendment will be done as part of the main body of amendments presented at the September 2016 Teviot and Liddesdale Area Forum. Approximate costs are as follows:-

Advertising TRO £1,500

Signs (including poles) and lines £2,200

These costs would be borne by Network's Aids to Movement budget.

#### **4.2 Risk and Mitigations**

- (a) The risks of not proceeding with the recommendations are that the traffic management and road safety issues at this location would continue.
- (b) There are no perceived risks of proceeding with the recommendation.

#### **4.3 Equalities**

An Equalities Impact Assessment has been carried out on this proposal and it is anticipated that there are no adverse equality implications.

#### **4.4 Acting Sustainably**

There are no significant impacts on the economy, community or environment arising from the proposals contained in this report.

**4.5 Carbon Management**

There are no significant impacts on the carbon emissions arising from the proposals contained in this report.

**4.6 Rural Proofing**

It is anticipated that there are no adverse effect on the rural are from the proposals contained in this report.

**4.7 Changes to Scheme of Administration or Scheme of Delegation**

There are no changes to be made to either the Scheme of Administration or the Scheme of Delegation as a result of the proposals contained in this report.

**5 CONSULTATION**

5.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted and any comments received have been incorporated into the final report.

**Approved by**

**Martin Joyce**

**Service Director Assets and Infrastructure Signature .....**

**Author(s)**

Name	Designation and Contact Number
Russell Cramb	Assistant Engineer - Road Safety & Traffic Management 01835 824000 Ext 5805

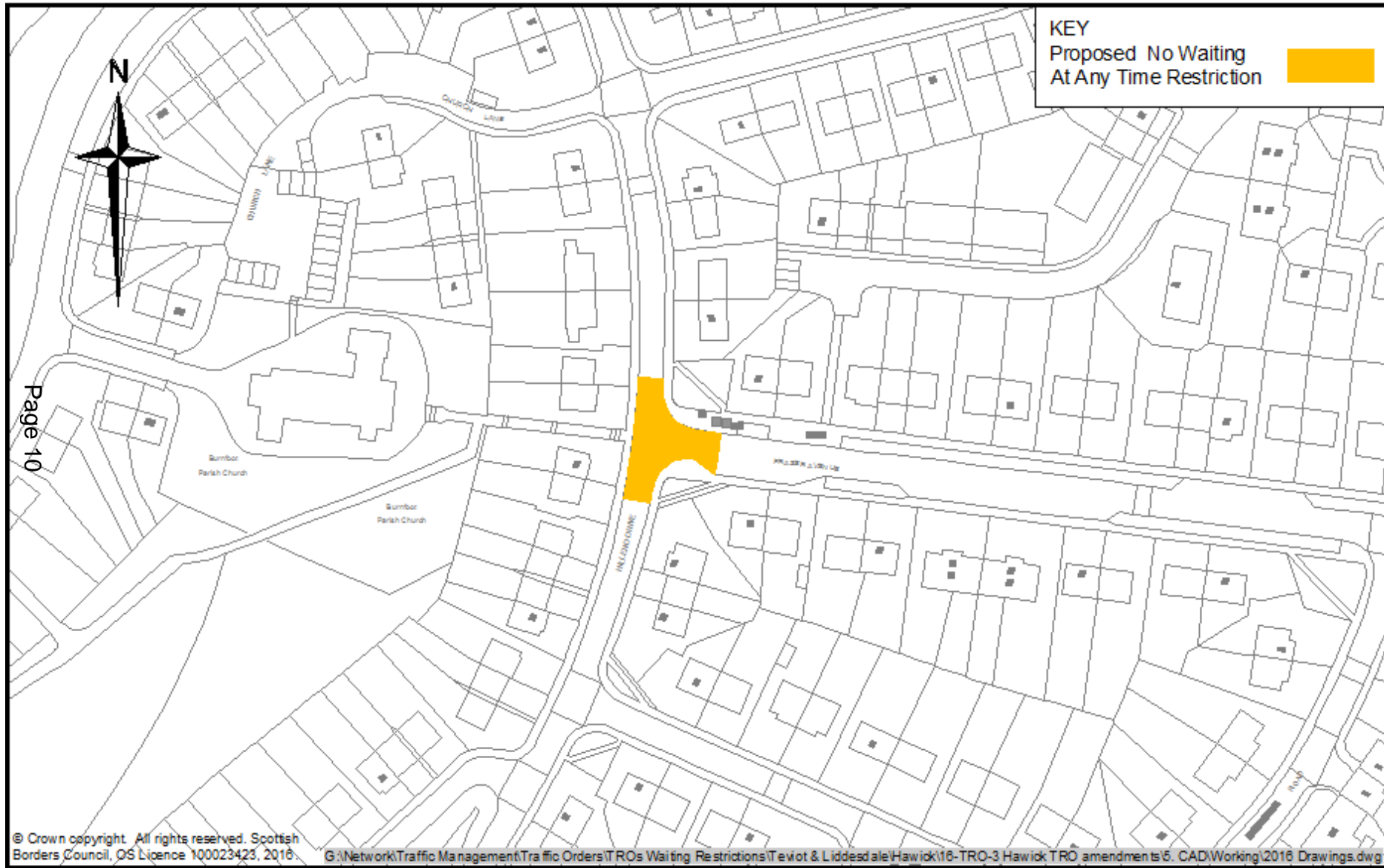
**Background Papers: none**

**Previous Minute Reference: T&L Area Forum minute 20 September 2016.**

**Note** – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jacqueline Whitelaw can also give information on other language translations as well as providing additional copies.

Contact us at Jacqueline Whitelaw, PLACE, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 825431, Fax 01835 825071, Email [eitranslationrequest@scotborders.gov.uk](mailto:eitranslationrequest@scotborders.gov.uk)

# Appendix A



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Assets and Infrastructure



2016 Hawick Traffic Regulation Order Amendments - Hillend Drive & Fraser Avenue

Project No: 16/TRO/3  
Drawing No: 021  
Date: October 2016

**THE ROAD TRAFFIC REGULATION ACT 1984**

**THE SCOTTISH BORDERS COUNCIL**

**(VARIOUS STREETS, HAWICK)**

**Amendments to The Scottish Borders Council (The Borders Regional Council)  
(Various Streets, Hawick) (Regulation of Traffic) Order 1988**

Schedule 1

The first schedule to the 1988 Order as amended which deals with roads or lengths of road where waiting is prohibited but Loading and Unloading is Permitted shall be amended as follows:-

**Add:-**

**1. FRASER AVENUE**

**Both sides**

From its junction with Hillend Drive eastwards for a distance of 10m.

**2. HILLEND DRIVE**

**Both sides**

From a point 10m south of its junction with Fraser Avenue northwards to a point 10m north of this junction.

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## **NEIGHBOURHOOD SMALL SCHEMES AND QUALITY OF LIFE**

**Report by Service Director Neighbourhood Services**

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### **TEVIOT & LIDDESDALE AREA FORUM**

**15 November 2016**

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#### **1 PURPOSE AND SUMMARY**

- 1.1 **This report seeks approval for the proposed new Quality of Life and Small Schemes from the Area Forum.**
- 1.2 The following Neighbourhood Small Schemes have been requested for consideration by the Teviot & Liddesdale members: - remove grass area and tree and reinstate with tar at the Loan, Hawick; clear vegetation and rubbish at old garage site at Charles Street, Hawick; provide and install street name plate at Melrose Court, Hawick; provide and install two street name plates at Croft Field, Denholm.

#### **2 RECOMMENDATIONS**

- 2.1 **I recommend that the Teviot & Liddesdale Area Forum:**
- (a) **approves the following new Neighbourhood Small Schemes for implementation:-**
- |   |               |
|---|---------------|
| (i) <b>Remove grass area and tree and reinstate with tar at the Loan, Hawick</b>      | <b>£3,911</b> |
| (ii) <b>Clear vegetation and rubbish at old garage area at Charles Street, Hawick</b> | <b>£860</b>   |
| (iii) <b>Provide and install street name plate at Melrose Court, Hawick</b>           | <b>£280</b>   |
| (iv) <b>Provide and install two street name plates at Croft Field, Denholm</b>        | <b>£300</b>   |
- (b) **notes the updates on previously approved Neighbourhood Small Schemes as detailed in Appendix A to this report.**
- (c) **notes the updates on previously approved Quality of Life Schemes as detailed in Appendix B to this report.**

### 3 BACKGROUND

3.1 Elected Members, Community Councils and the public can request potential Neighbourhood or Quality of Life schemes or work to be undertaken by the Neighbourhood squads by contacting the Neighbourhood Area Manager direct. Neighbourhood Operations is contactable via the new Scottish Borders Council telephone number 0300 100 1800, e-mail address – enquiries@scotborders.gov.uk or by writing to Neighbourhood Services, Council Headquarters, Newtown St. Boswells, Melrose TD6 0SA.

The following schemes have been requested for consideration via these routes to enhance the Teviot & Liddesdale Area:-

- (a) Remove a grass area and tree and reinstate with tar, which will prevent future problems with the tree and provide additional parking (£3,911). This request was received from Ward Councillors.
  - (b) Clear vegetation and rubbish at old garage site at Charles Street, Hawick (£860). This request was received from Ward Councillors.
  - (c) Provide and install a street name plate complete with poles and fixings at Melrose Court, Hawick (£280). This request was received from Ward Councillors.
  - (d) Provide and install two replacement street name plates to fix onto existing poles at Croft Field, Denholm (£300). This request was received from Ward Councillors.
- 3.2 Works will be scheduled to meet specific area needs, local timetable and to maximise the overall efficiency of the works programme.
- 3.3 Updates on previously approved Neighbourhood Small Schemes as detailed in Appendix A to this report.
- 3.4 Updates on previously approved Quality of Life Schemes as detailed in Appendix B to this report.

### 4 IMPLICATIONS

#### 4.1 Financial

(a)

	Quality of Life	Small Schemes	Total
15/16 Carry Forward	11,363	17,005	28,368
16/17 Budget	20,000	34,702	54,702
<b>Total Budget</b>	<b>31,363</b>	<b>51,707</b>	<b>83,070</b>
Committed Previously	23,395	26,278	49,673
Proposed per Report	0	5,351	5,351
Remaining Balance	7,968	20,078	28,046

- (b) A budget of £34,702 is available through Neighbourhood Services for small schemes in the Teviot and Liddesdale area in 2016/17. It has been agreed previously that this budget will be split equally between the Hawick & Hermitage and Hawick & Denholm Wards. Taking in to account the carry-over from 2015/16, if the above schemes are approved, then there will be a remaining budget of £10,098 in Hawick & Hermitage Ward and £9,980 in Hawick & Denholm Ward for future schemes.



- (c) In addition, a budget of £20,000 is available for Quality of Life schemes in the Teviot & Liddesdale Area in 2016/17. It has been agreed previously that this budget will be split equally between the Hawick & Hermitage and Hawick & Denholm Wards. Taking in to account the carry-over from 2015/16 and the Quality of Life scheme approved by means of delegated powers in October, there is a remaining budget of £3,086 in Hawick & Hermitage Ward and £4,882 in Hawick & Denholm Ward for future schemes.

#### 4.2 Risk and Mitigations

If these budgets are not spent, the local area will not benefit from improvement works being carried out.

#### 4.3 Equalities

The proposals within this report will not have an adverse impact on any of the equality groups - race, disability, age, sexual orientation or religion/belief.

#### 4.4 Acting Sustainably

It is anticipated that there will be a variety of economic, social or environmental benefits arising from the proposed schemes in para 3.1.

#### 4.5 Carbon Management

There are no significant effects anticipated on carbon emissions to the Council by doing or not doing what is proposed.

#### 4.6 Rural Proofing

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

#### 4.7 Changes to Scheme of Administration or Scheme of Delegation

There is no change to either the Scheme of Administration or the Scheme of Delegation.

### 5 CONSULTATION

- 5.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council are being consulted and any comments received will be incorporated in the final report.

#### Approved by

**Jenni Craig**

**Service Director Neighbourhood Services**

**Signature .....**

#### Author(s)

Name	Designation and Contact Number
Fraser Dunlop	Neighbourhood Area Manager 01835 824000 Ext 8029

**Background Papers:** None  
**Previous Minute Reference:** None

**Note** – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jacqueline Whitelaw can also give information on other language translations as well as providing additional copies.

Contact us at Jacqueline Whitelaw, Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 825431, Fax 01835 825071, email [eitranslationrequest@scotborders.gov.uk](mailto:eitranslationrequest@scotborders.gov.uk).



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